

Croft Parish Council

Minutes of the Full Council Meeting held at Croft Village Hall on Monday 3rd July 2023 commencing at 7pm. These are notes of the meeting until approved by the Council as a true record.

Present:

Cllrs A Coxall (Chair), C Drury (Vice-Chair), G Bowser, N Cooper, S Dennis, and S Gould.

Public Session

There was one member of the public in attendance, however, no questions or comments were put to the Council.

34. Welcome from the Chair of the Council.

The Chair welcomed all present.

35. Apologies for Absence.

It was **resolved unanimously** to accept the apologies from Cllr S Blackburn.

36. Declarations of Interest.

Cllr Bowser declared an interest in agenda item 11.

37. To confirm the minutes of the Council meeting held on Monday 5th June 2023.

It was **resolved unanimously** to accept the minutes as a true and accurate record of the meeting, with the following amendments:

- On item 19 Cllr Bowser advised he did submit apologies.

38. To approve the list of accounts submitted for consideration for:

a. May Income and Expenditure

It was **resolved unanimously** to accept the list of accounts.

39. To receive updated bank reconciliation for:

a. May Bank Reconciliation

The Clerk provided the bank reconciliation for information purposes only.

40. To approve payments for:

a. Zurich Insurance

b. Lights in the village hall

It was **resolved unanimously** to approve both payments.

Cllr Coxall asked the Clerk to provide copies of both the Public and Employers liability Certificate to go on display in the Village Hall.

41. To approve the Annual Governance and Accountability Return for 2022/23

a. To approve section 1, points 1 - 9 of the Annual Governance Statement for 2022/23.

Cllr Coxall read through points 1 - 9. It was **resolved unanimously** to mark yes on points 1-8 and N/A on point 9.

b. To approve section 2, Accounting Statement.

It was **resolved unanimously** to approve the figures on the Accounting Statement and submit the Annual Return to the external auditors.

42. To receive notification of any planning permissions, refusals, withdrawals, or amendments.

None received.

43. To appoint two members to oversee the Council's website.

It was **resolved unanimously** to appoint Cllrs Drury and Gould.

44. To consider writing a letter of support for the installation of brown tourism signs for Lincolnshire Coastal Cottages.

It was **resolved unanimously** to write a letter in support of the installation of a brown tourism sign.

45. To receive a report on the Village Hall.

Cllr Coxall advised some pictures have been taken at recent events to be posted on the website and facebook page to help promote the hall. The Council expressed concern at the lack of bookings in the hall. Cllr Dennis suggested contacting neighbouring parishes for advice and hire charges on their village halls.

Councillors discussed possible events that could be held in the hall such as swap shops for books and toys and the desire to create a community hub at the hall.

Cllr Gould offered to help set up the facebook page to increase exposure of the hall and try to get more bookings.

46. To consider commemorating long serving past Councillors.

Councillors considered sending letters and installing plaques to commemorate long serving past Councillors. It was **resolved unanimously** for the Clerk to arrange.

47. To solve to exclude the public and the media to discuss confidential matters in accordance with The Public Bodies (Admission to Meetings) Act 1960.

It was **resolved unanimously** to exclude the public to move into closed session to discuss confidential staffing matters.

48. To consider staffing matters.

It was **resolved unanimously** to approve staffing matters discussed.

The Chair of the Council closed the meeting at 8:00pm.

Signed.....

Chair of the Council - Cllr Coxall

Signed.....

Clerk to the Council and RFO - Jack Sargent

3rd July 2023