

# Croft Parish Council

30<sup>th</sup> April 2024

Dear Councillors,

You are hereby summoned to attend the Annual Meeting of the Council, to be held at Croft Village Hall, Croft, on **Tuesday 7<sup>th</sup> May 2024, commencing at 7pm.**

At the discretion of the Chair, those members of the public residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda or other matters concerning the parish. A maximum of 3 minutes per person is allowed, or 15 minutes overall.

A maximum of a further 10 minutes will allocated to receive brief reports of the Police and elected members of Lincolnshire County Council and East Lindsey District Council.

If time allocated is not required, the Council will go into formal session.

*Jack*

Jack Sargent  
Parish Clerk

## AGENDA

1. To elect a Chairperson of the Council for the forthcoming term of office.
2. To receive the Chairperson's declaration of acceptance of office.
3. To elect a Vice-Chairperson of the Council for the forthcoming term of office.
4. To receive the Vice-Chairperson's declaration of acceptance of office.
5. Public Forum

To resolve to suspend the meeting for a maximum of 15 minutes to allow members of the public to make representations or to ask questions.

6. Chairman's Welcome.
7. Apologies for Absence.

To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.

8. Declarations of Interest.

To receive declarations of interest under the Localism Act 2011 - being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests and any written request for dispensation.

9. To confirm the minutes of the Council meeting held on Monday 4<sup>th</sup> March 2024.
10. To approve the list of accounts submitted for consideration for:
  - a. March Income and Expenditure
  - b. April Income and Expenditure
11. To receive updated bank reconciliation for:

- a. March Bank Reconciliation
  - b. April Bank Reconciliation
12. To receive a review of the end of year accounts
  13. To receive a budget review for the fourth quarter of the financial year.
  14. To approve direct debit payments to BT.
  15. To consider a donation towards grass cutting for the Parochial Church Council, Croft.
  16. To receive notification of any planning permissions, refusals, withdrawals, or amendments.
  17. To receive a report on the Village Hall.
  18. To consider a Local Council Award Scheme Action Plan.
  19. To consider policies:
    - a. Standing Orders
    - b. Code of Conduct
    - c. Financial Regulations
    - d. Reserves Policy
  20. To approve the Annual Governance and Accountability Return for 2023/24.
    - a. To approve section 1, points 1 - 9 of the Annual Governance Statement for 2023/24.
    - b. To approve section 2, Accounting Statement.