

Croft Parish Council

Minutes of the full Council Meeting held at Croft Village Hall on Monday 1st July 2024 commencing at 7pm. These are notes of the meeting until approved by the Council as a true record.

Present:

Cllrs A Coxall (Chair), C Drury (Vice-Chair) G Bowser, and S Gould.

Clerk - J Sargent.

Public Forum

There were no members of the public in attendance.

21. Welcome from the Chair of the Council.

The Chair welcomed all present, thanking them for their attendance.

22. Apologies

It was **resolved unanimously** to accept apologies from Cllrs N Coope and S Dennis.

23. Declarations of Interest

None received.

24. To confirm the minutes of the Council meeting held on Tuesday 7th May 2024.

Cllr Coxall asked the Clerk to clarify the miscellaneous spend, being in excess of £5,000 on the end of year budget review for 2023-24. The Clerk clarified that it was a repayment to HMRC, who had overpaid a VAT reclaim.

With no further matters arising, it was **resolved unanimously** to accept the minutes as a true and accurate record of the meeting.

25. To approve the list of accounts submitted for consideration.

- a. May Income and Expenditure
- b. June Income and Expenditure

With no matters arising, it was **resolved unanimously** to accept the list of accounts.

26. To receive updated bank reconciliation for:

- a. May
- b. June

The Clerk provided the bank reconciliation for information purposes only.

27. To receive a budget review for the first quarter of the financial year.

The Clerk provided a budget review for the first quarter of the financial year, to keep Councillors up to date with the Council's financial status.

28. To receive notification of any planning permissions, refusals, or amendments.

- a. S/039/00496/24 | Donkey Pastures Middlemarsh Road, Croft

It was **resolved unanimously** to support the application.

29. To receive a report on the Village Hall.

Cllr Coxall reported that there are some busy weeks and some quiet weeks in the hall, with the quieter weeks being more frequent. There are a number of regular bookings such as a coffee morning and one-off events coming up including: a wedding, a band, elections. Councillors suggested there was plenty of competition in the area, despite the Village Hall being of good quality and a fair price.

It was suggested to create a flyer to advertise the hall. Cllr Gould offered to build a website to help promote the Village Hall but it would require buying a domain name. The link could be sent to businesses who might use it as an interview room, or film location.

30. To consider policies for review:

- a. Financial Regulations**
- b. Grievance Policy**

It was **resolved unanimously** to adopt the policies tabled for review.

31. Staffing Committee:

- a. To resolve to have a Staffing Committee**
- b. To agree terms of reference for the Staffing Committee.**
- c. To appoint members to a Staffing Committee.**

It was **resolved unanimously** to form a Staffing Committee and agree to the terms of reference. However, it was **resolved unanimously** to defer appointing members to the committee until more are in attendance.

32. Grievance Committee:

- a. To resolve to have a Grievance Committee**
- b. To agree terms of reference for the Grievance Committee**
- c. To appoint members to a Grievance Committee**

It was **resolved unanimously** to form a Grievance Committee and agree to the terms of reference. However, it was **resolved unanimously** to defer appointing members to the committee until more are in attendance.

The Chair of the Council closed the meeting at 7:51pm.