

Croft Parish Council

1st April 2025

Dear Councillors,

You are hereby summoned to attend the full Council meeting, to be held at Croft Village Hall, Croft, on **Monday 7th April 2025, commencing at 7:00pm.**

At the discretion of the Chair, those members of the public residing or working within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda or other matters concerning the parish. A maximum of 3 minutes per person is allowed, or 15 minutes overall.

A maximum of a further 10 minutes will be allocated to receive brief reports of the Police and elected members of Lincolnshire County Council and East Lindsey District Council.

If time allocated is not required, the Council will go into formal session.

Jack

Jack Sargent
Parish Clerk

croftparishclerk@gmail.com

AGENDA

1. Chairman's Welcome.
2. Apologies for Absence.

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

3. Declarations of Interest.

To receive declarations of interest under the Localism Act 2011 - being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests and any written request for dispensation.

4. To confirm the minutes of the full Council Meeting held on Monday 3rd March 2025.

5. Co-option:

- a. To invite applicants for co-option to present themselves to the Parish Council and to allow the Councillors to ask questions of the applicants.
- b. To resolve to exclude the public and the media to discuss confidential matters in accordance with The Public Bodies (Admission to Meetings) Act 1960.
- c. To consider applications for co-option.
- d. To resolve to reopen the meeting to the public and the media.
- e. To declare the result of the vote.
- f. To invite the successful candidate(s) to join the meeting.
- g. Successful candidate(s) to sign the Declaration of Acceptance of Office.

6. To approve the list of accounts submitted for consideration for:

- a. February

- b. March.
7. To receive updated bank reconciliation for:
 - a. February
 - b. March.
 - c. End of Year
 8. To receive a summary through to the fourth quarter of the financial year of:
 - a. Treasurers Account
 - b. Reserve Account
 9. To receive a budget review for the fourth quarter of the financial year.
 10. To receive notification of any planning permissions, refusals, withdrawals, or amendments.
 11. To receive a report from:
 - a. The Chair
 - b. The Clerk
 12. To receive an update on the 2024-25 mid-year internal audit report.
 13. To receive an update on the installation of a bench in memory of Sid Dennis.
 14. To consider policies:
 - a. Data Breach Policy
 - b. Data Protection Policy
 - c. Document and Record Retention Policy
 - d. Employee Councillor Protocol
 - e. Employee Management Policy
 15. To consider a new layout for the Parish Council website.
 16. To consider future events in the Parish.