

# Croft Parish Council

Minutes of the full Council Meeting held at Croft Village Hall on **Monday 2<sup>nd</sup> March 2026**, commencing at 7:00pm. These are notes of the meeting until approved by the Council as a true and accurate record.

Present:

Cllrs A Coxall (Chair), C Drury (Vice-Chair and District Councillor), G Batten, G Bowser, N Dennis, S Drury, and S Gould. Clerk - J Sargent.

## Public Session

There were no members of the public in attendance.

## To receive a report from East Lindsey District Councillor - Cllr C Drury

No report provided.

## To receive a report from Lincolnshire County Councillor Report - Cllr J Brookes

No report provided.

### 107. Welcome.

The Chair welcomed all present, confirmed quorum and thanked Councillors for their attendance.

### 108. Apologies

None received.

### 109. Declarations of Interest

None received.

### 110. To confirm the minutes of the Annual Meeting of the Council held on Monday 12<sup>th</sup> January 2026.

With no matters arising, it was **resolved unanimously** to accept the minutes as a true and accurate record of the meeting.

### 111. To approve the list of accounts submitted for consideration for:

- a. January.
- b. February.

With no matters arising, it was **resolved unanimously** to accept the list of accounts. The Accounts Report included as an attachment with these minutes.

### 112. To receive bank reconciliation for:

- a. January.
- b. February.

The Clerk provided the bank reconciliation for information purposes only, to keep Councillors up to date with the financial status. The Bank Reconciliation Reports to be included as an attachment with these minutes.

**113. To receive notification of any planning permissions, refusals, withdrawals, or amendments.**

- a. **Planning Application Consultation 02819/25/FUL - Change of use of land at Land Adjacent Sanctuary, Croft Lane.**
- b. **Planning Application Decision 02819/25/FUL - Change of use of land at Land Adjacent Sanctuary, Croft Lane.**

All planning notices were circulated with Councillors prior to the meeting, with feedback provided via email in line with the Council's Scheme of Delegation. Where required, a response was submitted to ELDC, which can be viewed on ELDC's planning portal or a copy can be provided by the Clerk.

**114. To receive a report from:**

**a. The Chair**

Cllr Coxall provided an update on the Drope Proctor Charity, confirming that the Parish Council are the sole trustees of the charity, which was originally set up to benefit the poor residents of Croft. Cllr Coxall advised that the Charity has roughly £6,000.00 in its bank account, but previous Councillors will need to be removed, and current Councillors added as signatories. Cllr Coxall provided a document, which was **resolved unanimously** for the actions to be approved, signed by all Councillors.

Cllr Coxall also suggested changing the criteria of the charity, to benefit the residents of Croft, rather than the poor, to make the best use of the funds.

**b. The Clerk**

The Clerk reported delivery of 20 x passive speed signs, with cable ties which can be put up around the parish. Cllr C Drury offered to install the signs. The new radar speed signs are due to be installed by the Lincolnshire Road Safety Partnership in the next couple of months. Cllr C Drury provided a grant of £800.00 from the District Councillors Community fund to go towards the installation of the signs.

The Clerk also reported the state of Low Road to fixmystreet and County Cllr J Brookes. Cllr Brookes advised that 23 separate repair jobs have been raised and acknowledged that larger-scale works are needed on Low Road; proposals have been submitted for this, but unable to confirm when the works will take place.

**115. To receive a copy of the mid-year internal audit report.**

The Clerk circulated a copy of the mid-year internal audit report and list of actions to take. No questions were raised.

**116. To consider policies for adoption:**

- a. **Accessibility Statement**
- b. **IT Policy**
- c. **Privacy Statement**
- d. **Training and Development Policy**

The Clerk provided draft copies of all policies for consideration prior to the meeting. It was **resolved unanimously** to adopt all policies considered.

**117. To consider meeting dates for 2026-27.**

The Clerk provided a provision list of meeting dates for 2026-27. It was **resolved unanimously** to approve the meeting dates.

**118. To receive an update on the installation of a bench in memory of Sid Dennis.**

Cllr C Drury advised that the bench has been ordered and is likely to take 6-8 weeks. Cllr C Drury will also lay the concrete base for the bench.

**119. To receive a copy of the Action Points list.**

The Clerk provided a copy of the Action Points list to keep Councillors up to date with work on previous resolutions. The Action Points list included as an attachment with these minutes.

**120. To resolve to exclude the public and the media to discuss confidential matters in accordance with The Public Bodies (Admission to Meetings) Act 1960.**

It was **resolved unanimously** to exclude the public and the media to allow the Council to discuss confidential matters.

**121. To consider quotes for the grass cutting contract.**

The Clerk advised that none of the contractors that had been contacted submitted a tender for the contract. The Clerk to research other contractors. It was **resolved unanimously** to defer to the next meeting. Cllr C Drury offered to cut the grass if required until a contractor is appointed.

**122. To consider staffing matters.**

The Clerk advised that the Personnel Committee need to arrange staff appraisals.

**The Chair of the Council closed the meeting at 7:32pm.**

Signed.....

Chair of the Council - Cllr A Coxall

Signed.....

Clerk to the Council and RFO - Jack Sargent

5<sup>th</sup> May 2026